Open CARE Select Reports
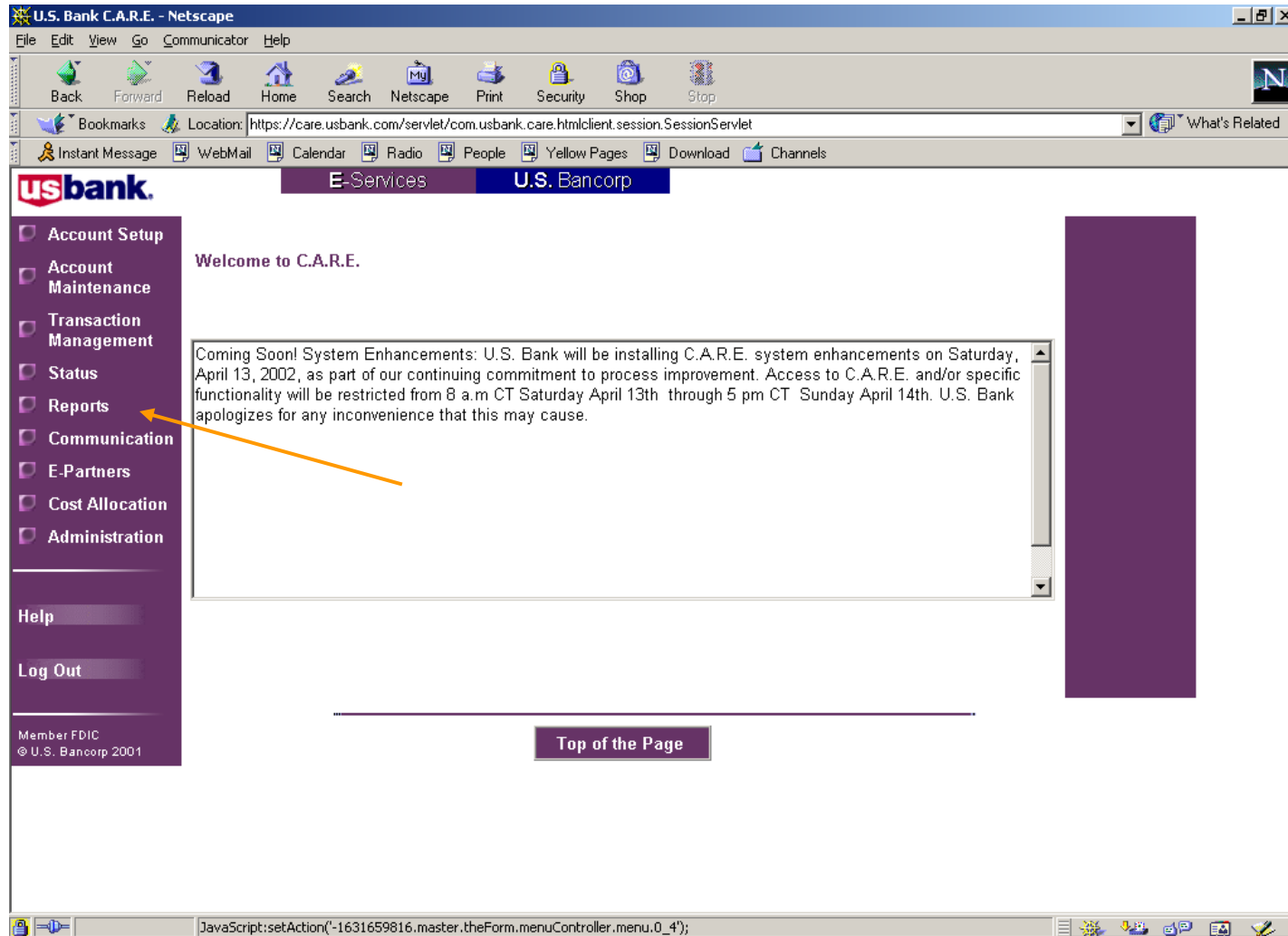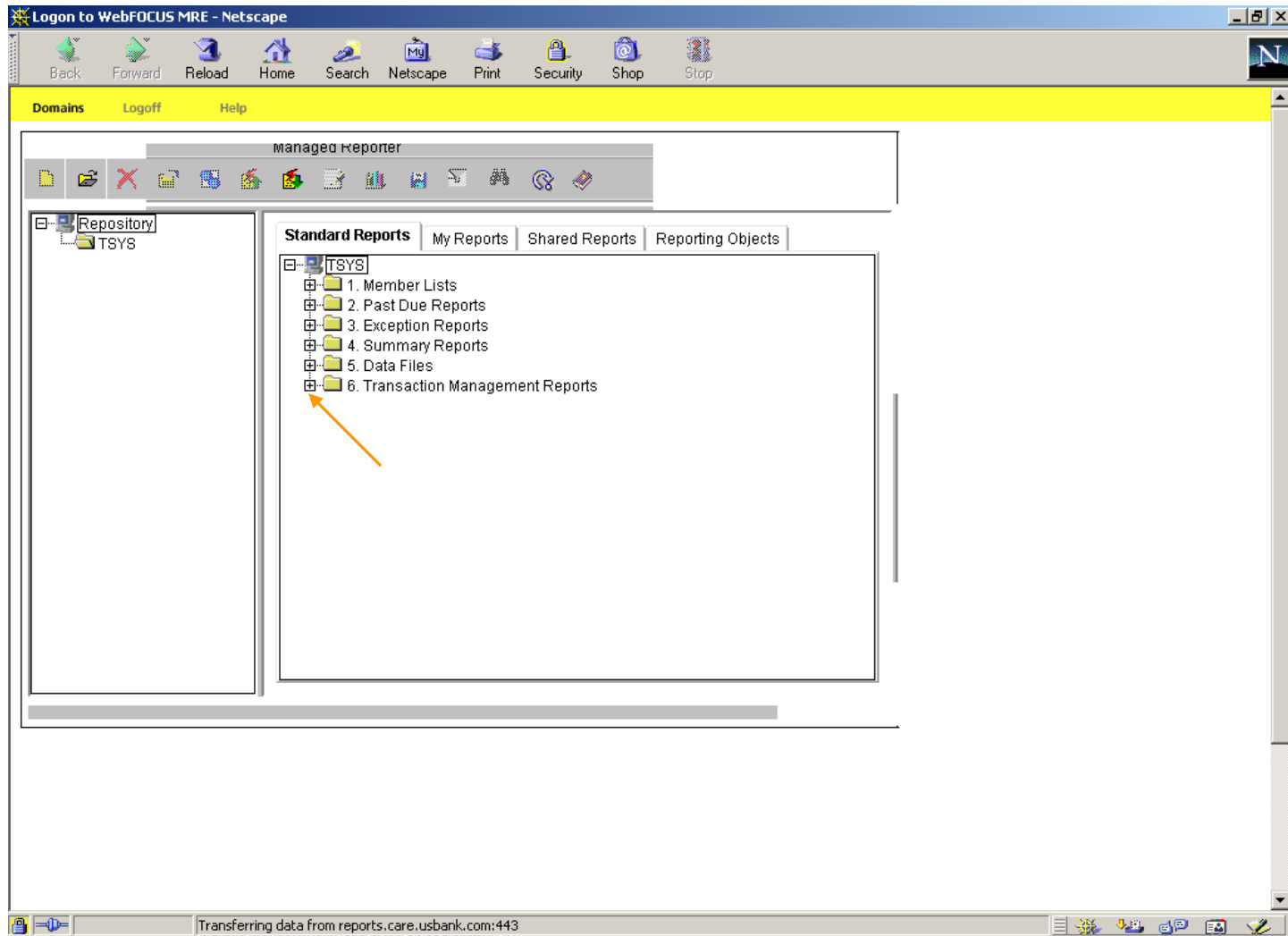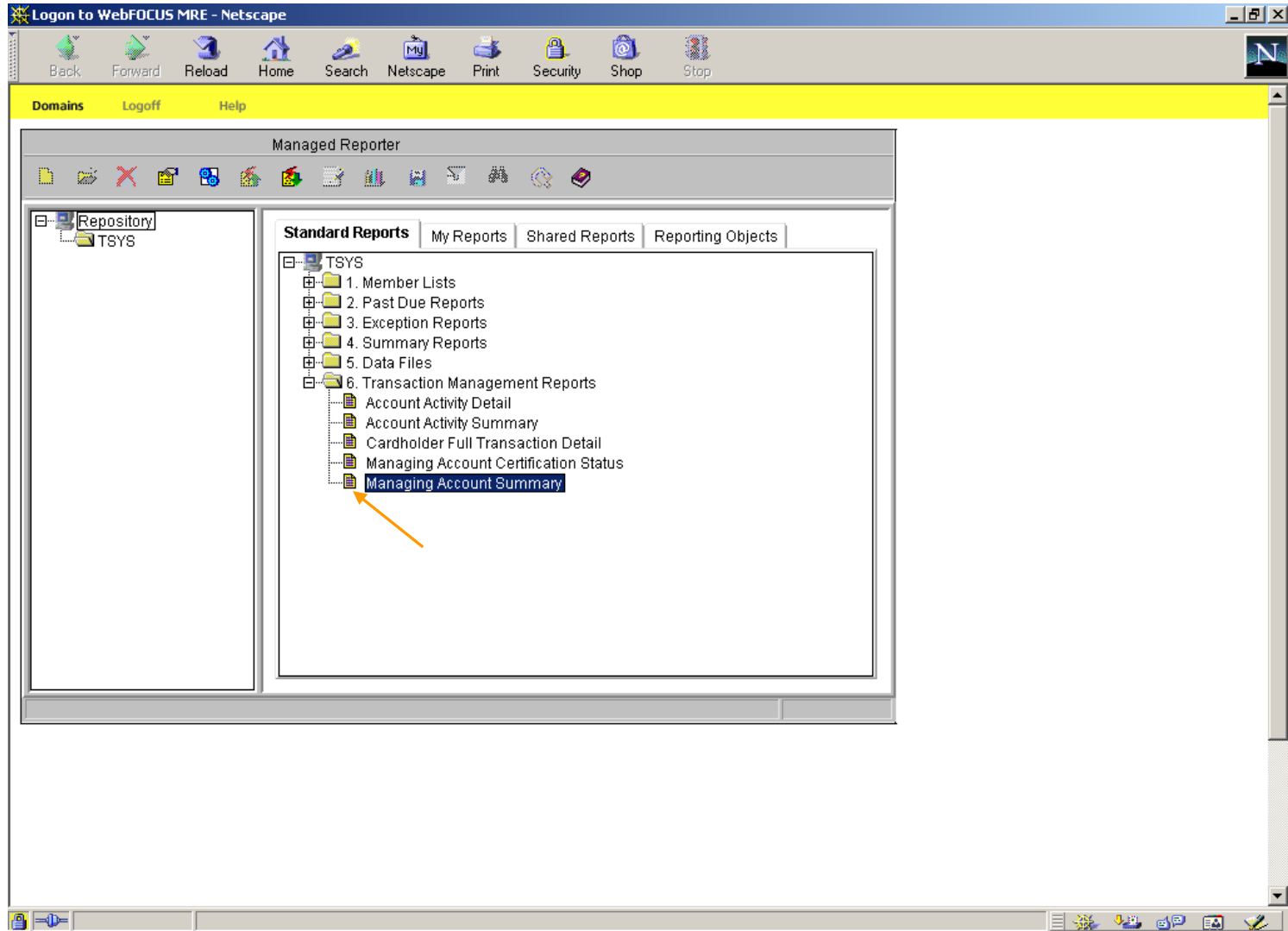
Select Transaction Management Reports

Select Managing Account Summary

Select Management Account Summary Excel
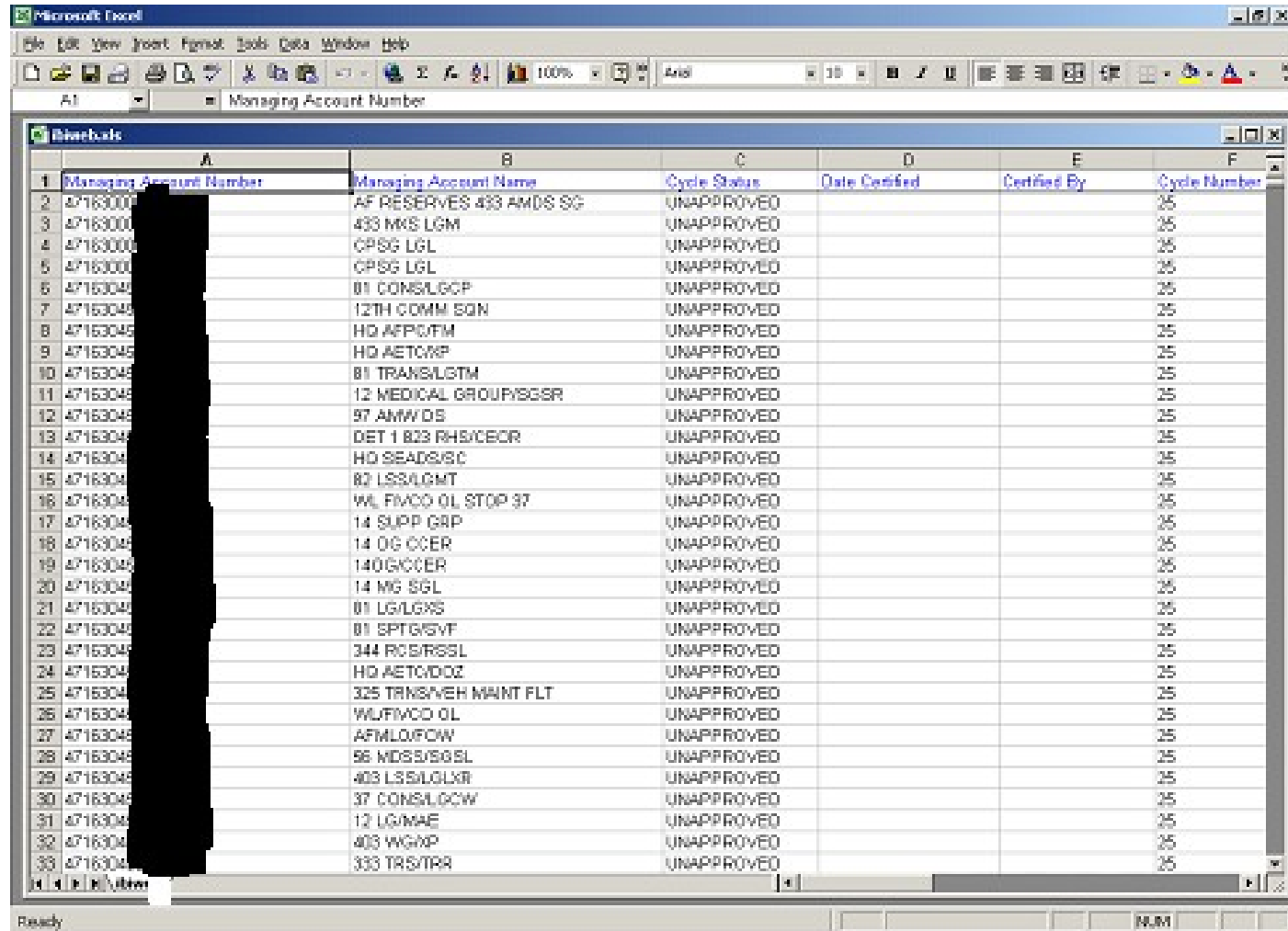
Open and Save Spreadsheet
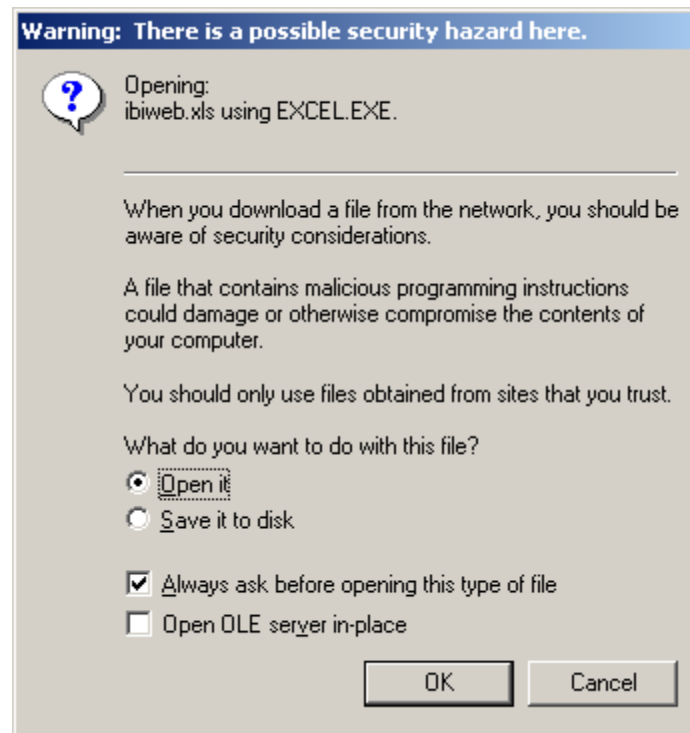
Preview Report File Save As

Save as Excel 97-2000

In the Table Tab Select File Get External Import
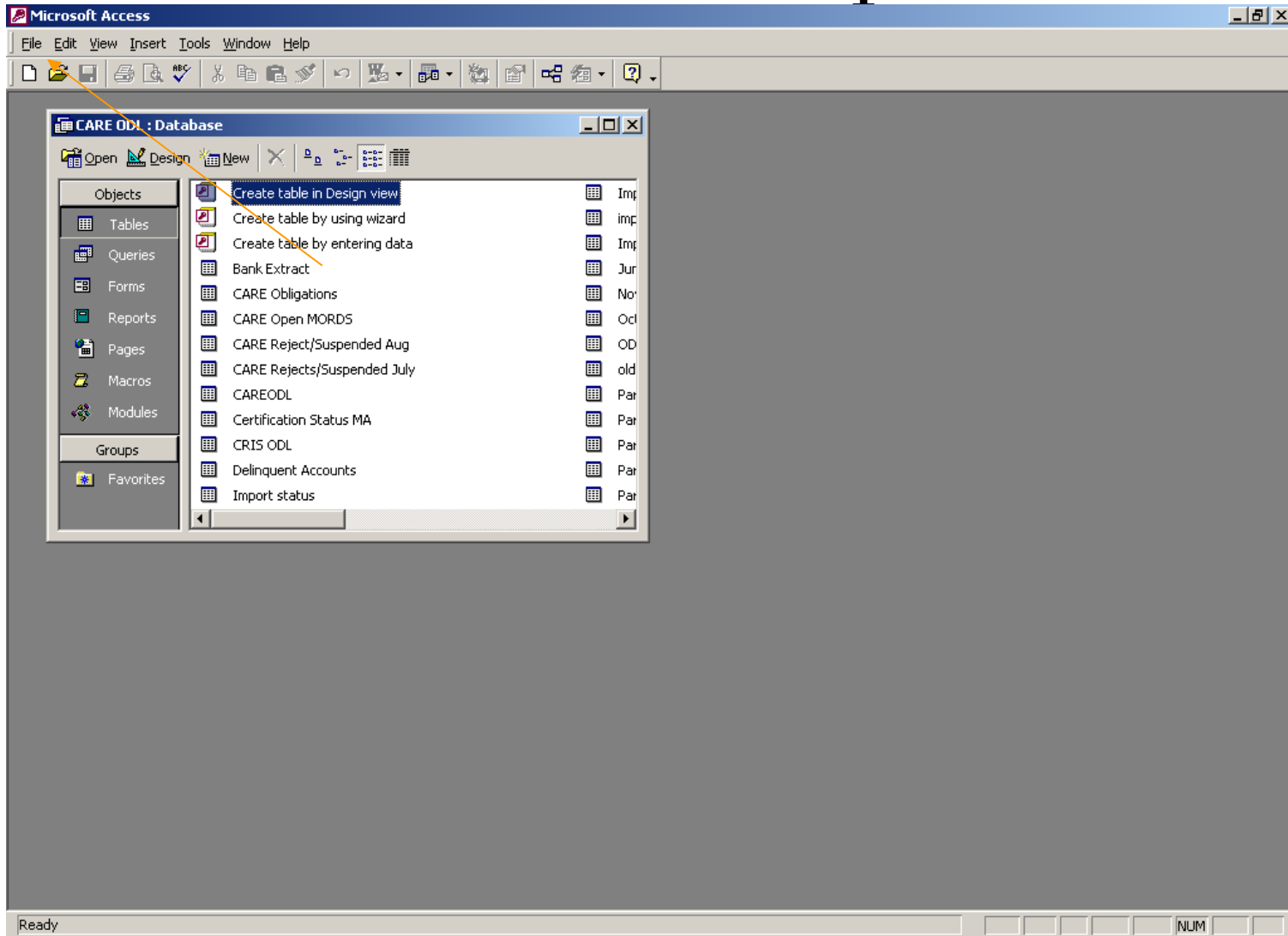
Select Bank Extract Spreadsheet
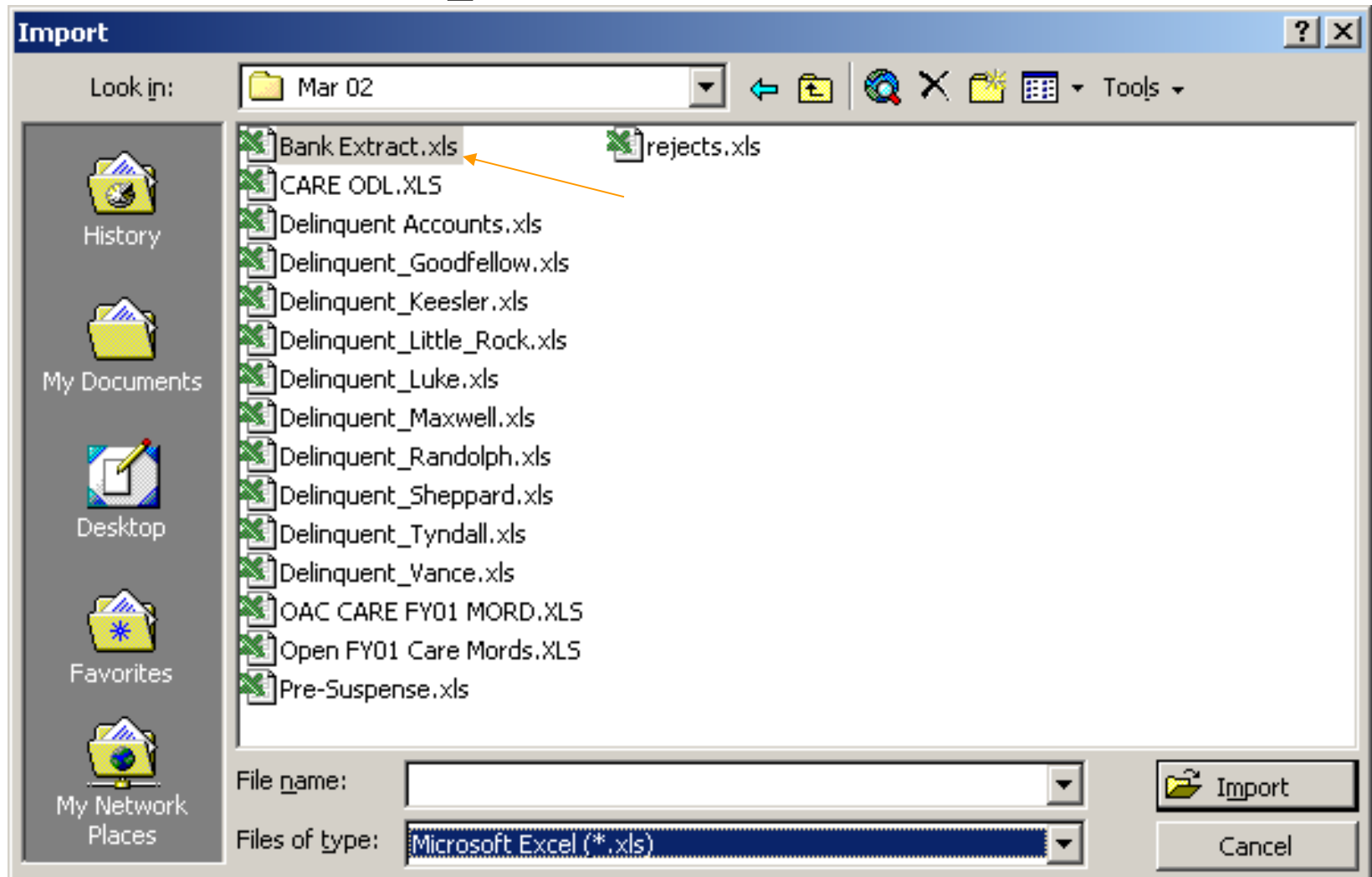
First Row Contains Column Headings

Import Spreadsheet Wizard

Microsoft Access can use your column headings as field names for your table. Does the first row specified contain column headings?

☑ First Row Contains Column Headings

	Managing Account Number	Managing Account Name	Cycle
1	4716304555731994	498 TRG/WG	OPEN
2	4716304555732000	498 OPG/CC	OPEN
3	4716304512345678	498 TRG/XP	OPEN
4	4716304512345679	498 MSG/SF	OPEN
5	4716304512345680	498 DO/CC	OPEN
6	4716304512345681	RMAL CC	OPEN

Cancel < Back Next > Finish

Import Spreadsheet Wizard

You can store your data in a new table or in an existing table.

Where would you like to store your data?

(•) In a New Table

( ) In an Existing Table: [▼]

	Managing Account Number	Managing Account Name	Cycle
1	4716304555731994	498 TRG/WG	OPEN
2	4716304555732000	498 OPG/CC	OPEN
3	4716304512345678	498 TRG/XP	OPEN
4	4716304512345679	498 MSG/SF	OPEN
5	4716304512345680	498 DO/CC	OPEN
6	4716304512345681	RMAL CC	OPEN

Cancel | < Back | Next > | Finish

Import Spreadsheet Wizard

You can specify information about each of the fields you are importing. Select fields in the area below. You can then modify field information in the 'Field Options' area.

Field Options

Field Name: `Managing Account Number`

Data Type: `Text`

Indexed: `No`

☐ Do not import field (Skip)

	Managing Account Number	Managing Account Name	Cycle
1	4716304555731994	498 TRG/WG	OPEN
2	4716304555732000	498 OPG/CC	OPEN
3	4716304512345678	498 TRG/XP	OPEN
4	4716304512345679	498 MSG/SF	OPEN
5	4716304512345680	498 DO/CC	OPEN
6	4716304512345681	RMAL CC	OPEN

Cancel   < Back   Next >   Finish

Import Spreadsheet Wizard

Microsoft Access recommends that you define a primary key for your new table. A primary key is used to uniquely identify each record in your table. It allows you to retrieve data more quickly.

○ Let Access add primary key.

● Choose my own primary key. | Managing Account Number ▼ |

○ No primary key.

	Managing Account Number	Managing Account Name	Cycle
1	4716304555731994	498 TRG/WG	OPEN
2	4716304555732000	498 OPG/CC	OPEN
3	4716304512345678	498 TRG/XP	OPEN
4	4716304512345679	498 MSG/SF	OPEN
5	4716304512345680	498 DO/CC	OPEN
6	4716304512345681	RMAL CC	OPEN

| Cancel | < Back | Next > | Finish |

Import Spreadsheet Wizard

That's all the information the wizard needs to import your data.

Import to Table:

Import Spreadsheet Wizard

⚠ Overwite existing table or query 'Bank Extract'?

[Yes]   [No]

☐ I would like a wizard to analyze my table after importing the data.

☐ Display Help after the wizard is finished.

[Cancel]   [< Back]   [Next >]   [Finish]
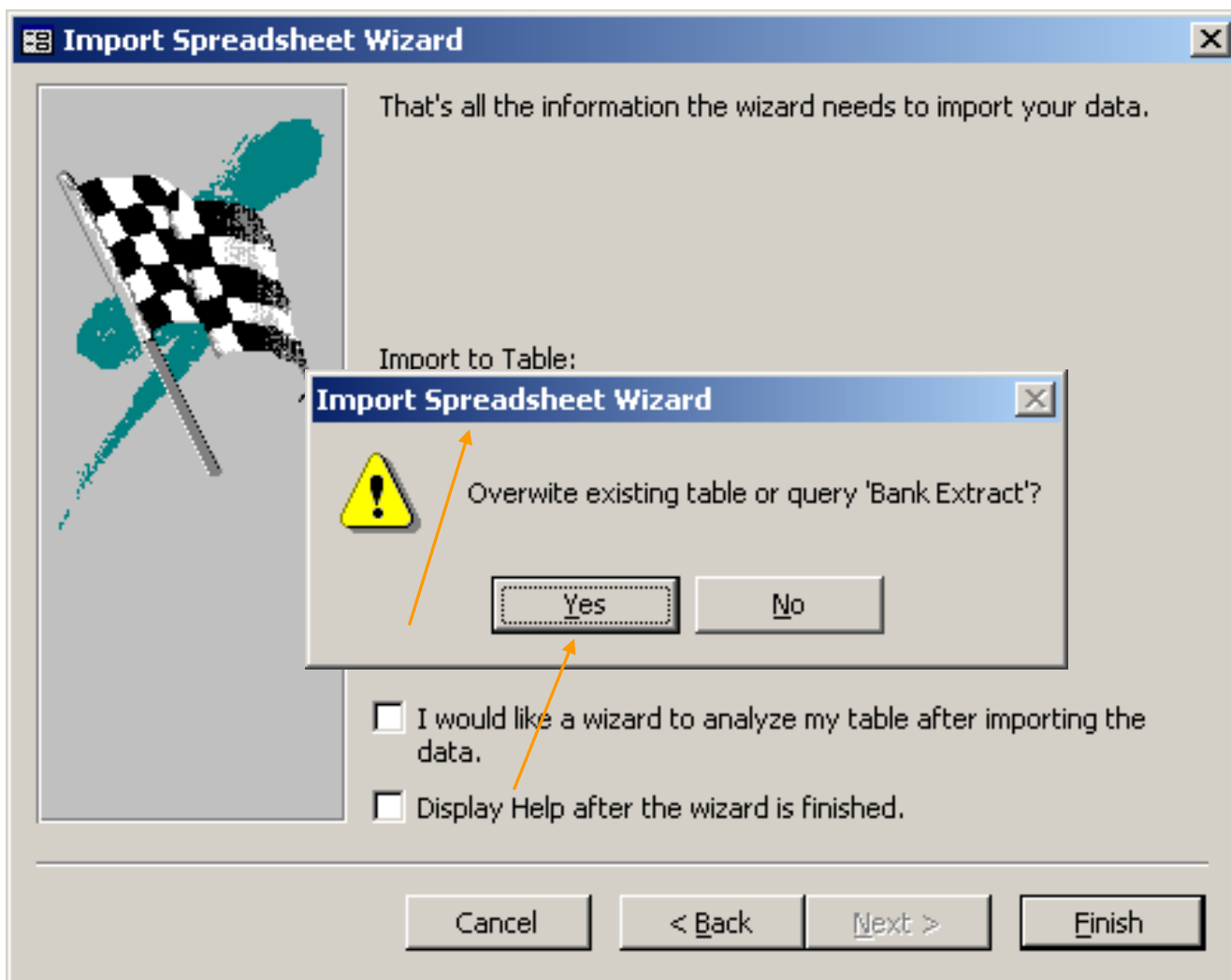
File   Data Element   Layout   Criteria   Help

Perspectives

DSR (OPLOC ODL)

Title

Open Commitments for CARE System

Data Elements

- Status Code & Report Dates
- DSR Amounts & Eff Date
- Document No/DSR PSR
- Approp Data Elements
- Source Sites (OPLOC)
- Misc Dimensions
- Data Group

Layout

OPLOC	BQ SITE	SiteName	OAC	OBAN	OBAN Description	Document Number	Commitments
abcd	abcd	abcd	abcd	abcd	abcd	abcd	100,000.00

Search Criteria: Find all records Where...   Add Function...   Clear

OPLOC	equals **'SA'**
And **BQ SITE**	in list **(03, 05, 07, 10, 14, 16, 19, 21, 25, 28, 30, 40, 54)**
And **Document Number**	begins with **'g30'**
And **Status Code**	equals **'C'**

Query Type: Summary   Output Type: Datasheet   Schedule: Immediate   Submit

Data as of Tue, Apr 9, 2002

File Edit Appearance Summary Tools Help

Rows: 2,060, Query Duration: 00:00:04, Total Send/Retrieve Time: 00:00:07, Data Mart Used

	OPLOC	BQ SITE	SiteName	OAC	OBAN	OBAN Description		Document	Commitments	Row_Count
1	SA	03	SA	43	FC	KEESLER	AFB, MS	G30455	$1,189.29	1
2	SA	03	SA	43	FC	KEESLER	AFB, MS	G30455	$33,469.98	1
3	SA	03	SA	47	EG	738 EIS (GSU)		G30455	$52,615.19	1
4	SA	03	SA	47	EG	738 EIS (GSU)		G30455	$0.00	1
5	SA	03	SA	47	EG	738 EIS (GSU)		G30455	$9,087.44	1
6	SA	03	SA	47	EG	738 EIS (GSU)		G30455	$0.00	1
7	SA	03	SA	47	EG	738 EIS (GSU)		G30455	$0.00	1
8	SA	03	SA	57	JB	KEESLER	AFB, MS	G30455	$957.45	1
9	SA	03	SA	62	27	Keesler AFB, MS		G30455	$6,186.05	1
10	SA	03	SA	62	27	Keesler AFB, MS		G30455	$60,802.57	1
11	SA	03	SA	62	27	Keesler AFB, MS		G30455	$17,480.56	1
12	SA	03	SA	62	27	Keesler AFB, MS		G30455	$21,740.63	1
13	SA	03	SA	62	27	Keesler AFB, MS		G30455	$13,446.61	1
14	SA	03	SA	62	27	Keesler AFB, MS		G30455	$8,452.71	1
15	SA	03	SA	62	27	Keesler AFB, MS		G30455	$5,180.02	1
16	SA	03	SA	62	27	Keesler AFB, MS		G30455	$4,961.79	1
17	SA	03	SA	62	27	Keesler AFB, MS		G30455	$5,024.46	1
18	SA	03	SA	62	27	Keesler AFB, MS		G30455	$4,074.27	1
19	SA	03	SA	62	27	Keesler AFB, MS		G30455	$13,268.93	1
20	SA	03	SA	62	27	Keesler AFB, MS		G30455	$2,249.27	1
21	SA	03	SA	62	27	Keesler AFB, MS		G30455	$4,188.97	1
22	SA	03	SA	62	27	Keesler AFB, MS		G30455	$2,495.71	1
23	SA	03	SA	62	27	Keesler AFB, MS		G30455	$4,684.40	1
24	SA	03	SA	62	27	Keesler AFB, MS		G30455	$3,336.20	1
25	SA	03	SA	62	27	Keesler AFB, MS		G30455	$28,209.35	1
26	SA	03	SA	62	27	Keesler AFB, MS		G30455	$3,798.45	1
27	SA	03	SA	62	27	Keesler AFB, MS		G30455	$1,083.33	1
28	SA	03	SA	62	27	Keesler AFB, MS		G30455	$9,757.28	1
29	SA	03	SA	62	27	Keesler AFB, MS		G30455	$43,205.56	1
30	SA	03	SA	62	27	Keesler AFB, MS		G30455	$68.73	1
31	SA	03	SA	62	27	Keesler AFB, MS		G30455	$10,283.56	1
32	SA	03	SA	62	27	Keesler AFB, MS		G30455	$26,024.22	1
33	SA	03	SA	62	27	Keesler AFB, MS		G30455	$2,865.03	1
34	SA	03	SA	62	27	Keesler AFB, MS		G30455	$3,663.62	1
35	SA	03	SA	62	27	Keesler AFB, MS		G30455	$5,405.03	1
36	SA	03	SA	62	27	Keesler AFB, MS		G30455	$4,615.97	1
37	SA	03	SA	62	27	Keesler AFB, MS		G30455	$8,719.86	1

| | | | | | | | | | $63,035,270.39 | 2066 |

Data as of Thu, Aug 28, 2003

Info Analyst [CRIS - https://crismta.hill.af.mil/af]

File Edit Appearance Summary Tools Help

Save As	▶	Query Design File…
Printer Setup…		Web Page (HTML)…
Print	Ctrl+P	Excel Spreadsheet…
Close		Access Database…

Rows: 2,060, Query Duration: 00:00:04, Total Send/Retrieve Time: 00:00:07, Data Mart Used

		OBAN		OBAN Description		Document	Commitments	Row_Count
		SA	43	FC	KEESLER AFB, MS	G30455	$1,189.29	1
		SA	43	FC	KEESLER AFB, MS	G30455	$33,469.98	1
3	SA 03	SA	47	EG	738 EIS (GSU)	G30455	$52,615.19	1
4	SA 03	SA	47	EG	738 EIS (GSU)	G30455	$0.00	1
5	SA 03	SA	47	EG	738 EIS (GSU)	G30455	$9,087.44	1
6	SA 03	SA	47	EG	738 EIS (GSU)	G30455	$0.00	1
7	SA 03	SA	47	EG	738 EIS (GSU)	G30455	$0.00	1
8	SA 03	SA	57	JB	KEESLER AFB, MS	G30455	$957.45	1
9	SA 03	SA	62	27	Keesler AFB, MS	G30455	$6,186.05	1
10	SA 03	SA	62	27	Keesler AFB, MS	G30455	$60,802.57	1
11	SA 03	SA	62	27	Keesler AFB, MS	G30455	$17,480.56	1
12	SA 03	SA	62	27	Keesler AFB, MS	G30455	$21,740.63	1
13	SA 03	SA	62	27	Keesler AFB, MS	G30455	$13,446.61	1
14	SA 03	SA	62	27	Keesler AFB, MS	G30455	$8,452.71	1
15	SA 03	SA	62	27	Keesler AFB, MS	G30455	$5,180.02	1
16	SA 03	SA	62	27	Keesler AFB, MS	G30455	$4,961.79	1
17	SA 03	SA	62	27	Keesler AFB, MS	G30455	$5,024.46	1
18	SA 03	SA	62	27	Keesler AFB, MS	G30455	$4,074.27	1
19	SA 03	SA	62	27	Keesler AFB, MS	G30455	$13,268.93	1
20	SA 03	SA	62	27	Keesler AFB, MS	G30455	$2,249.27	1
21	SA 03	SA	62	27	Keesler AFB, MS	G30455	$4,188.97	1
22	SA 03	SA	62	27	Keesler AFB, MS	G30455	$2,495.71	1
23	SA 03	SA	62	27	Keesler AFB, MS	G30455	$4,684.40	1
24	SA 03	SA	62	27	Keesler AFB, MS	G30455	$3,336.20	1
25	SA 03	SA	62	27	Keesler AFB, MS	G30455	$28,209.35	1
26	SA 03	SA	62	27	Keesler AFB, MS	G30455	$3,798.45	1
27	SA 03	SA	62	27	Keesler AFB, MS	G30455	$1,083.33	1
28	SA 03	SA	62	27	Keesler AFB, MS	G30455	$9,757.28	1
29	SA 03	SA	62	27	Keesler AFB, MS	G30455	$43,205.56	1
30	SA 03	SA	62	27	Keesler AFB, MS	G30455	$68.73	1
31	SA 03	SA	62	27	Keesler AFB, MS	G30455	$10,283.56	1
32	SA 03	SA	62	27	Keesler AFB, MS	G30455	$26,024.22	1
33	SA 03	SA	62	27	Keesler AFB, MS	G30455	$2,865.03	1
34	SA 03	SA	62	27	Keesler AFB, MS	G30455	$3,663.62	1
35	SA 03	SA	62	27	Keesler AFB, MS	G30455	$5,405.03	1
36	SA 03	SA	62	27	Keesler AFB, MS	G30455	$4,615.97	1
37	SA 03	SA	62	27	Keesler AFB, MS	G30455	$8,719.86	1

| | | | | | | | $63,035,270.39 | 2066 |

Data as of Thu, Aug 28, 2003

Start | Inbox - Microso… | U:\FMF\Cga_ii\… | D:\Data\CARE | X:\mosss | Microsoft Powe… | Info Analyst [… | 4:07 PM

Open Base CARE ODL Database

Import　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　　**?** **X**

Look in: 📁 Mar 02　　　▼　←　🔲　🔍　✕　🔲　🔠 ▼　Tools ▼

📊 Bank Extract.xls	📊 rejects.xls
📊 **CARE ODL.XLS**	
📊 Delinquent Accounts.xls	
📊 Delinquent_Goodfellow.xls	
📊 Delinquent_Keesler.xls	
📊 Delinquent_Little_Rock.xls	
📊 Delinquent_Luke.xls	
📊 Delinquent_Maxwell.xls	
📊 Delinquent_Randolph.xls	
📊 Delinquent_Sheppard.xls	
📊 Delinquent_Tyndall.xls	
📊 Delinquent_Vance.xls	
📊 OAC CARE FY01 MORD.XLS	
📊 Open FY01 Care Mords.XLS	
📊 Pre-Suspense.xls	
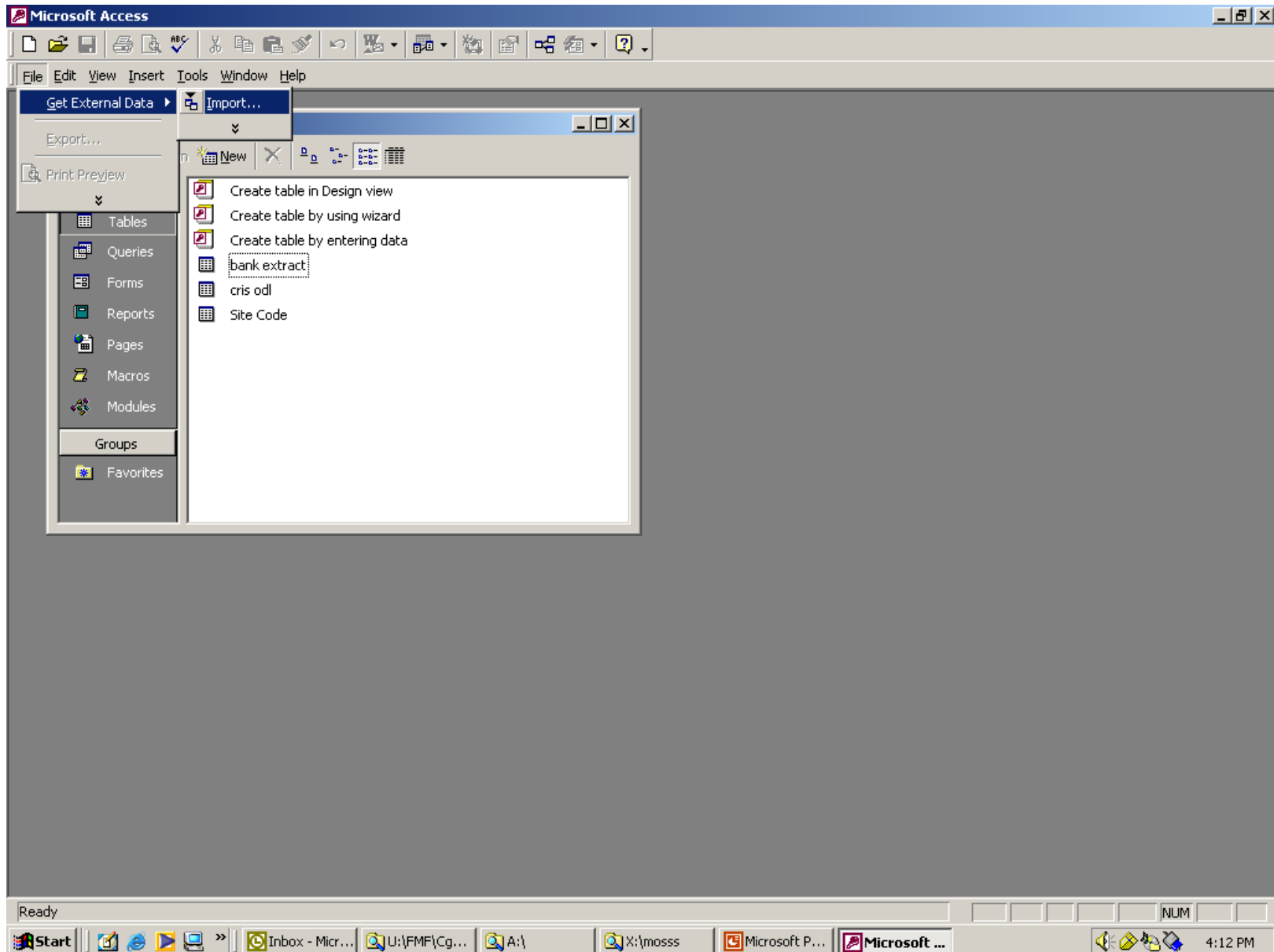
History

My Documents

Desktop

Favorites

My Network Places

File name: ［　　　　　　　　　　　　　　　　］▼　　📂 Import

Files of type: ［Microsoft Excel (*.xls)　　　　　　］▼　　　Cancel

Import Spreadsheet Wizard

Your spreadsheet file contains more than one worksheet or range. Which worksheet or range would you like?

◉ Show Worksheets
○ Show Named Ranges

Sheet4
Sheet1
Sheet2
Sheet3

Sample data for worksheet 'Sheet4'.

	OPLOC	BQ SITE	SiteName	OAC	OBAN	OBAN Description
1	OPLOC	BQ SITE	SiteName	OAC	OBAN	OBAN Description
2	SA	O3	SA	43	FC	KEESLER
3	SA	O3	SA	43	FC	KEESLER
4	SA	O3	SA	43	FC	KEESLER
5	SA	O3	SA	47	EG	738 EIS (GSU)
6	SA	O3	SA	47	EG	738 EIS (GSU)

[Cancel] [< Back] [Next >] [Finish]

Import Spreadsheet Wizard

Microsoft Access can use your column headings as field names for your table. Does the first row specified contain column headings?

☑ First Row Contains Column Headings

	OPLOC	BQ SITE	SiteName	OAC	OBAN	OBAN Description
1	SA	O3	SA	43	FC	KEESLER
2	SA	O3	SA	43	FC	KEESLER
3	SA	O3	SA	43	FC	KEESLER
4	SA	O3	SA	47	EG	738 EIS (GSU)
5	SA	O3	SA	47	EG	738 EIS (GSU)
6	SA	O3	SA	47	EG	738 EIS (GSU)

Cancel   < Back   Next >   Finish

Import Spreadsheet Wizard

You can store your data in a new table or in an existing table.

Where would you like to store your data?

⦿ In a New Table

○ In an Existing Table: [_____ ▼]

	OPLOC	BQ SITE	SiteName	OAC	OBAN	OBAN Description
1	SA	03	SA	43	FC	KEESLER
2	SA	03	SA	43	FC	KEESLER
3	SA	03	SA	43	FC	KEESLER
4	SA	03	SA	47	EG	738 EIS (GSU)
5	SA	03	SA	47	EG	738 EIS (GSU)
6	SA	03	SA	47	EG	738 EIS (GSU)

[Cancel] [< Back] [Next >] [Finish]

Import Spreadsheet Wizard

You can specify information about each of the fields you are importing. Select fields in the area below. You can then modify field information in the 'Field Options' area.

Field Options

Field Name: `OPLOC`   Data Type: Text

Indexed: No   ☐ Do not import field (Skip)

	OPLOC	BQ SITE	SiteName	OAC	OBAN	OBAN Description
1	SA	D3	SA	43	FC	KEESLER
2	SA	D3	SA	43	FC	KEESLER
3	SA	D3	SA	43	FC	KEESLER
4	SA	D3	SA	47	EG	738 EIS (GSU)
5	SA	D3	SA	47	EG	738 EIS (GSU)
6	SA	D3	SA	47	EG	738 EIS (GSU)

Cancel   < Back   Next >   Finish

Import Spreadsheet Wizard

Microsoft Access recommends that you define a primary key for your new table. A primary key is used to uniquely identify each record in your table. It allows you to retrieve data more quickly.

○ Let Access add primary key.

● Choose my own primary key.   [Document Number ▼]

○ No primary key.

	OPLOC	BQ SITE	SiteName	OAC	OBAN	OBAN Description
1	SA	O3	SA	43	FC	KEESLER
2	SA	O3	SA	43	FC	KEESLER
3	SA	O3	SA	43	FC	KEESLER
4	SA	O3	SA	47	EG	738 EIS (GSU)
5	SA	O3	SA	47	EG	738 EIS (GSU)
6	SA	O3	SA	47	EG	738 EIS (GSU)

[Cancel]   [< Back]   [Next >]   [Finish]

Import Spreadsheet Wizard

That's all the information the wizard needs to import your data.

Import Spreadsheet Wizard

⚠️ Overwite existing table or query 'CRIS ODL'?

[Yes]   [No]

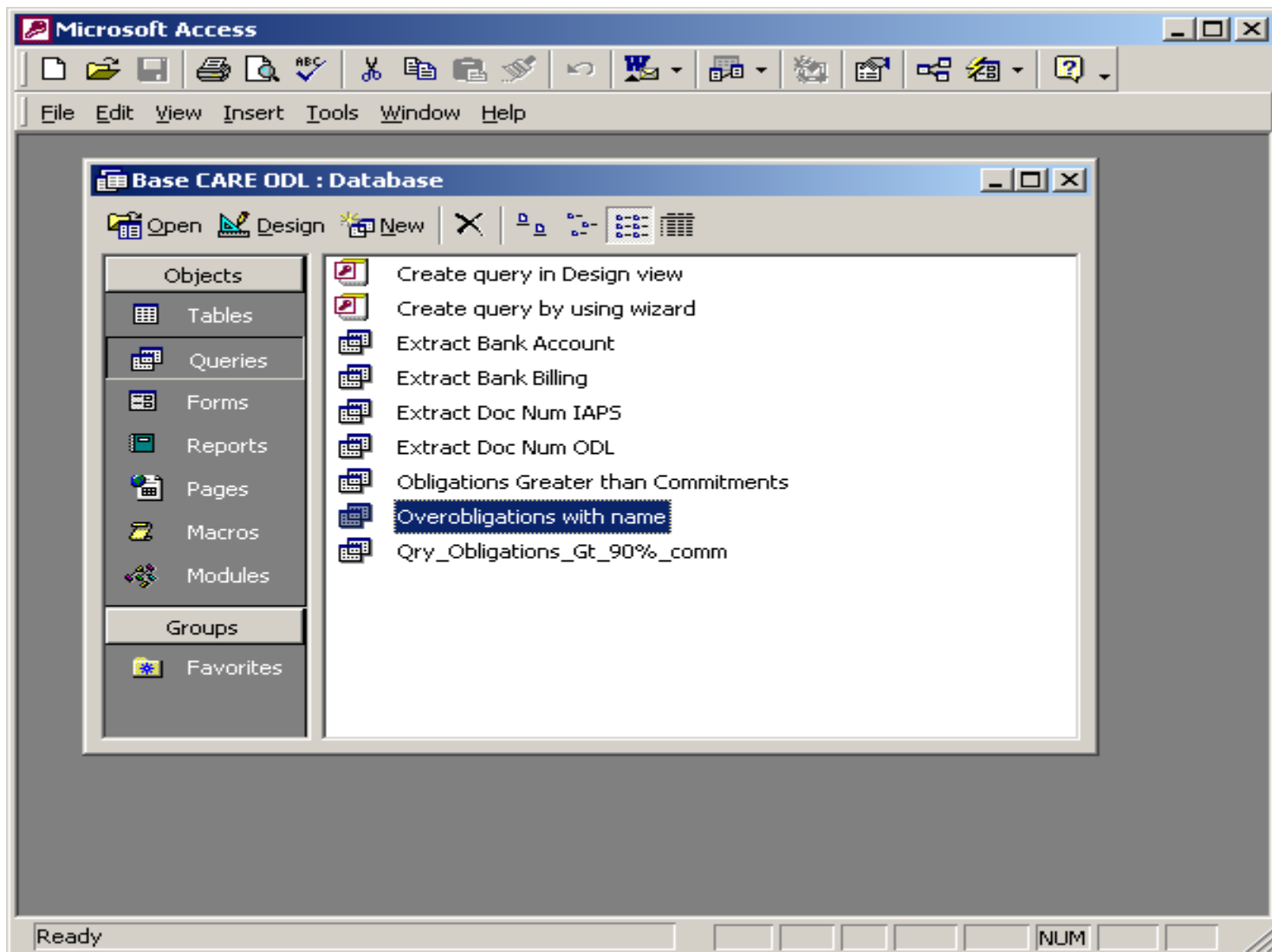☐ I would like a wizard to analyze my table after importing the data.

☐ Display Help after the wizard is finished.

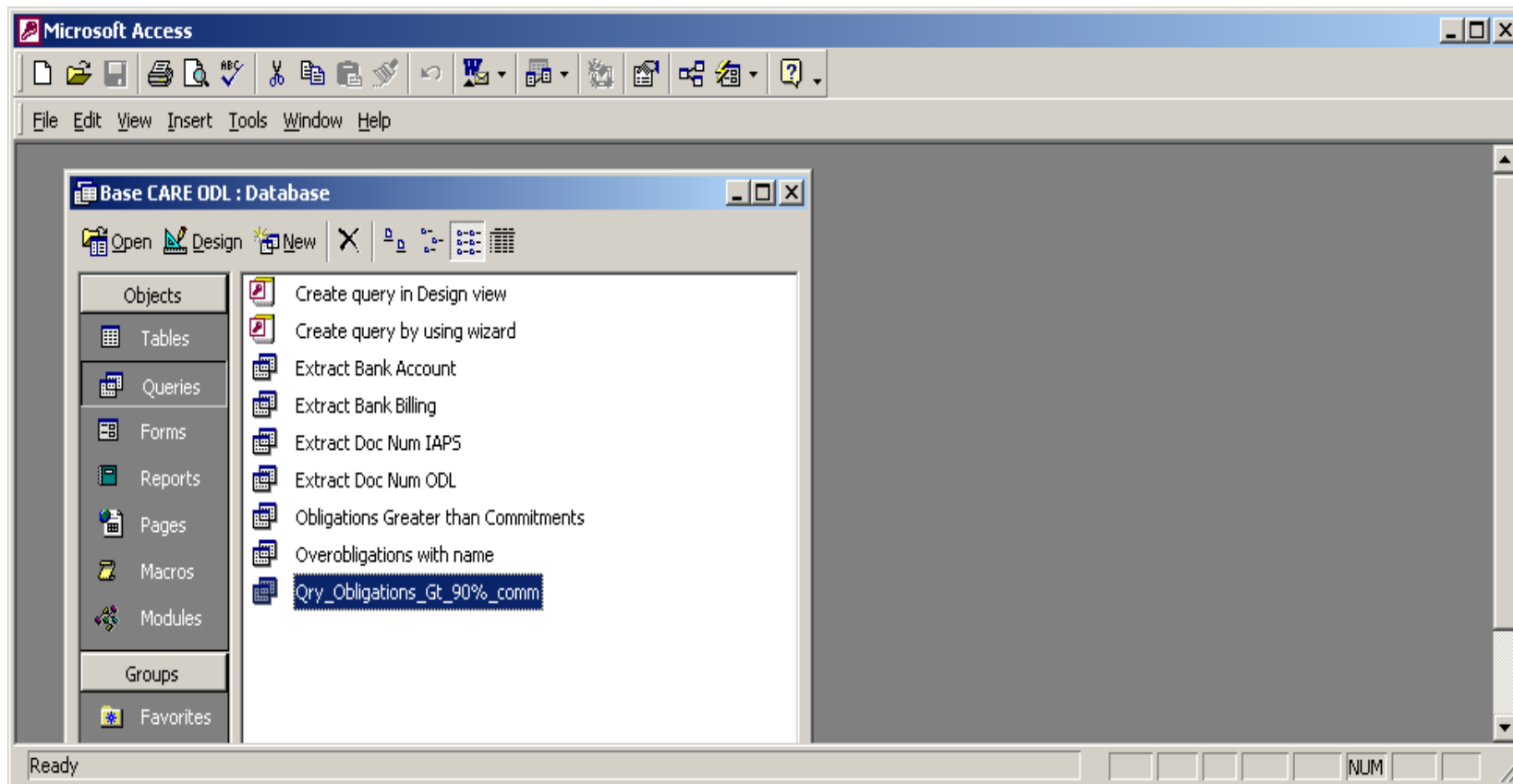[Cancel]   [< Back]   [Next >]   [Finish]

Microsoft Access

File Edit View Insert Format Records Tools Window Help

Base CARE ODL : Database

Overobligations with name : Select Query

BQ SITE	Base name	OAC	OBAN	Stripped MA	Managing Account Name	Care Bill	IAPS Commitment	Shortage
05	Goodfellow	64	36	4555731994	498 TRG/WG	$26,619.83	$26,000.00	$619.83
19	Altus	64	34	4512345689	ZIT EC	$449.24	$200.00	$249.24
21	Randolph	57	10	4512345682	RMAL LG	$5,761.75	$5,600.00	$161.75
21	Randolph	64	10	4512345686	498 MSG/SVF	$1,476.82	$1,400.00	$76.82
21	Randolph	64	31	4512345690	498 TRG/TGN	$187.25	$0.00	$187.25
21	Randolph	43	8F	4512345679	498 MSG/SF	$218.34	$200.00	$18.34

Record: 1 of 6

Datasheet View

NUM

Microsoft Access

File   Edit   View   Insert   Tools   Window   Help

Base CARE ODL : Database

Open   Design   New   X

Objects

- Tables
- Queries
- Forms
- Reports
- Pages
- Macros
- Modules

Groups

- Favorites

Create query in Design view
Create query by using wizard
Extract Bank Account
Extract Bank Billing
Extract Doc Num IAPS
Extract Doc Num ODL
Obligations Greater than Commitments
Overobligations with name
Qry_Obligations_Gt_90%_comm

Ready

NUM

File   Edit   View   Insert   Format   Records   Tools   Window   Help

Qry_Obligations_Gt_90%_comm : Select Query

BQ SITE	Base name	OAC	OBAN	Stripped MA	Managing Account Name	CARE Bill	IAPS Commitn	Delta	Percent of
03	Keesler	64	42	4512345678	498 TRG/XP	$2,119.68	$2,200.00	$80.32	96.35%
05	Goodfellow	64	36	4555732000	498 OPG/CC	$4,069.83	$4,100.00	$30.17	99.26%
16	Laughlin	64	22	4512345685	498 MSG/SV	$1,121.96	$1,200.00	$78.04	93.50%
21	Randolph	43	FT	4512345680	498 DO/CC	$6,298.98	$6,300.00	$1.02	99.98%
21	Randolph	64	60	4512345683	DIW CC	$398.09	$400.00	$1.91	99.52%

Record: |◄| |◄| | 1 | |►| |►I| |►*| of 5

Datasheet View